

# MIDNAPORE COLLEGE

## (AUTONOMOUS)

**Midnapore-721101, West Bengal**

### **POST-GRADUATE ADMISSION 2024-2025**

Online Applications from eligible candidates (passed out in the session 2023 or appeared /  
passed out in 2024) are invited for admission into 2 years (4 Semesters)

Post Graduate Courses (as per CBCS Pattern)

#### **GUIDELINES FOR ADMISSION**

#### **IMPORTANT TIMELINE**

Sl. No.	EVENTS	DATE
1	Submission of Application Form through Admission Portal ( <b>Online</b> ) for admission to PG Course along with payment of fees for Post-graduate Entrance Test-2024	<b>16.07.2024 - 04.08.2024</b> (till 11.59PM)
2	Publication of Provisional Lists of Eligible Applicants for PG-Entrance Test -2024	<b>To be notified later</b>
3	<b>Correction/Editing</b> of submitted data by the candidate (in case of any mistake that occurred during submission through online portal)	<b>To be notified later</b>
4	<b>Issue of Admit card (through Portal)</b>	<b>To be notified later</b>
5	<b>PG Entrance Test-2024</b>	<b>Date and detailed subject-wise schedule will be notified later</b>
6	<b>Publication of Merit List</b>	<b>To be notified later</b>
7	<b>Online Admission</b> (Phase-wise list of candidates from <b>Merit list allowed for online admission will be notified in the Admission Portal</b> )	<b>To be notified later</b>
8	<b>Verification of testimonials &amp; other documents. Commencement of Classes.</b>	<b>To be notified later</b>

\* The schedule may be changed on exigency. The students are required to visit Midnapore College (Autonomous) website/Admission Portal regularly for further updates/changes if any.

## General Guidelines

- a) **Eligible candidates: Appeared in the Final Semester in 2024 / passed out in 2024 or pass out in the session 2023 in Bachelors' Degree Examination (BA/BSc/BCA) are eligible for admission into 2 years (4 Semesters) Post Graduate Courses (CBCS Pattern)**
- b) Online Application Form for Admission into PG Courses will be available **on and from 16.07.2024 to 04.08.2024 (Midnight)**
- c) Online Admission into the PG Courses: **Physics, Chemistry, Mathematics, Zoology, Physiology, Botany, Bengali, English, Sanskrit, Political Science, Philosophy, History, Computer Science, Education & Geography** will be made strictly on **Merit Basis (based on PG Entrance-Test)**.
- d) Applicants must complete 14 Core (*i.e.* 6 x 14 Credits = 84 Credits) in UG (**CBCS Pattern**) to apply for any PG Subjects.

e) **Eligibility Criteria for application:**

SUBJECT(S)	REQUIREMENTS
Bengali, Botany, Chemistry, Computer Science, Education, English, Geography, History, Mathematics, Philosophy, Physics, Physiology, Political Science, Sanskrit and Zoology	Honours in the respective subject

- f) Online Application Forms for admission will be available in:  
Midnapore College website – <https://midnaporecollege.ac.in/>  
**Direct link:** [https://pg.onlineadmission.org/GHC/admission\\_notification\\_PG.aspx?clgcode=MIDN](https://pg.onlineadmission.org/GHC/admission_notification_PG.aspx?clgcode=MIDN)
- g) **Application Fee of Rs. 400/- (non-refundable) to be paid through Online Payment Mode.**
- h) **All Applicants have to appear in PG Entrance Test – 2024 (PG-ET-2024) to be conducted by the College.**
- i) **Schedule of the PG Entrance Test – 2024 will be announced in due time.**
- j) All admissions are provisional and will be cancelled during verification or at any time for incorporation of incorrect data or false statements.
- k) **All admissions will be made as per existing Reservation Policy of the State Government. The Candidates will have to produce SC/ST/OBC/PWD/EWS Certificates in original at the time of Verification in support of their claim for respective reservation.**
- l) The Attendance of a candidate admitted will not be less than 80% in every 10 days of 1<sup>st</sup> Semester days without valid reasons and without prior intimation to the respective Coordinators of the Department or the College Authority. If found so, the admission of such candidate will be cancelled and the vacancy will be filled-in from the Merit Listed applicants on the basis of merit. Absence will be counted from the date of commencement of classes.

- m) For further Admission information related queries please contact HELP DESK no.- 03222-275847, 7001231647**
- n) Students waiting for final semester result can fill up the form uploading Marksheet/Gradecard till Semester-V (5 marksheets in a single PDF). They will need to provide/update their CGPA once their final semester result is published, which will be required to decide fulfillment of Minimum Academic Eligibility (see page-6).
- o) To get refund of Admission Fees after Cancellation of Admission, the Students have to apply Online in the Admission Portal with Admission Cancellation Receipt within 15 days of Admission. Cancellation Processing Fee Rs.1000/- be deducted during Refund.**
- p) All the refunds will be made offline from College Office with prior notification on College Website only to the concerned candidate as physical presence.**
- q) The student will not indulge in any act of ragging. If he/she is found guilty of any aspect of ragging, he/she will be punished as per provisions of the UGC regulations and/or as per law in force.**

## **Guidelines for filling up Application form through Admission Portal**

Provide **your own email ID and Mobile number** while log in in Admission portal

A system generated email will be will be sent to your email ID on successful creation of Portal account with Application ID and password. Preserve this for future reference and use the credential for subsequent log in.

### **Documents to be uploaded at the time of application.**

1. Recent colour passport profile photograph and Scanned Signature [File size:10KB-50KB for each, .JPG/.JPEG]
2. Age proof document (Birth certificate/Admit card of Madhyamik or10<sup>th</sup> class examination showing displaying of birth/etc.) – [File size:100KB-150KB, .JPG/.JPEG]
3. Graduation MarkSheet for all available Semesters in a single PDF (100kb - 750kb, .JPG/.JPEG) in proper sequence.

**N.B:** *In case of applicants who are appearing in the final semester (6<sup>th</sup> Semester UG) examination but result is not published, they should upload all available marksheet of previous semesters in proper order.*

**In case of failure in any transaction, or any payment related issue candidates are requested to contact**

**TECHNICAL HELPDESK NO: 7044867695 / 7605867698 (10 AM - 7 PM IN WORKING DAYS)**

## **Instructions to the Candidates for Entrance Test - 2024**

- i. Questions will be set in **English** for all subjects except for Bengali and Sanskrit.
- ii. Test Booklet will contain **50 (fifty) Multiple Choice Questions**.
- iii. Each question will have **04 (four) answer options**.
- iv. Each correct answer will be awarded **02 (two) marks**, **half (0.5) marks** will be deducted for each wrong answer.
- v. Candidates are required to enter their **Roll No.** and the **Test Booklet Series: A/B/C/D** in the appropriate space on the OMR Sheet.
- vi. Candidates are required to put their answers on the OMR Sheet by completely darkening (filling) the appropriate option-circle of a given question by **Black/Blue Ball Point Pen** only. Partial filling of the option-circle will be treated as a wrong answer. **However, don't smudge outside the boundary of option-circle.**
- vii. Answering **more than one options** for a particular question or **correction in any form** will be treated as a **wrong answer**.
- viii. Graph Paper, Log Table, Calculators, Cell Phone, Tab, Digital Diary or any other electronic gadgets are strictly prohibited in the Examination Hall. **Only non-programmable calculators can be used.**
- ix. No Candidate will be allowed to enter the Examination Hall once the Exam starts.
- x. Candidates will not be allowed to leave the Examination Hall before completion of the Examination.
- xi. Candidates may use specified page(s) for rough works. After answering the candidates must submit their Test Booklet and the OMR Sheet to the Invigilators.
- xii. Candidates must record their attendance in the Attendance Sheet.
- xiii. Candidates must not mark anything including their names or sign anywhere in the Test Booklet or OMR Sheet.
- xiv. Downloaded Admit Card has to be authenticated by producing **any Photo Identity Card (like AADHAAR, PAN, Driving License, Passport) in Original** when asked for.

## Selection and Admission Procedure:

- Selection will be made **strictly on the basis of merit in the PG Entrance Test (PG-ET)** conducted by Midnapore College (Autonomous)
- Merit List will be prepared for Admission separately for 80% Category from Parent University only and for 20% for Students of other Universities.
- Online provisional admission will be done only through the Midnapore College Admission portal.**
- All the admission will be provisional and subject to meet certain criteria and only be final following document verification.**
- Minimum Academic qualification:** Provisionally admitted candidates (final semester result-awaited candidates) **must fulfill the following academic criteria in terms of CGPA** following publication of Final Semester result.

PG Courses (MA/MSc)	Requirements (Final CGPA, taking all six semesters)
Botany, Chemistry, Computer Science, Geography, Mathematics, Physics, Physiology, Zoology	CGPA 6.00 in Graduation. CGPA 5.70 for applicants of Reserved Category
Bengali, Education, English, History, Political Science, Philosophy and Sanskrit.	CGPA 5.50 in Graduation. CGPA 5.23 for applicants of Reserved Category

- All the provisionally admitted applicants are required to be present and to produce all the originals of uploaded Certificates, Mark Sheets and testimonials at the time of physical verification of admission. **The final semester marksheet should be produced at the time of Verification. In case an applicant cannot produce the final semester marksheet at the time of verification, he/she will be required to produce it within fifteen days, failing which the applicant's candidature will be liable to be cancelled.**

## Physical verification of Documents following admission

- Printout of the online filled-in Application Form with a passport size coloured photograph affixed in the box provided in the Application Form.
- Self-attested photocopies of all the Mark sheets of Examinations passed (10th onwards), University Registration Certificate.
- Self-attested photocopy of the Admit Card/ Certificate of H.S. or equivalent /Madhyamik as evidence of the date of birth.
- Self-attested photocopy of caste/differently-abled certificate (/s) issued by the appropriate authority, for those applying under respective quota.
- Self-attested photocopy of EWS certificate (/s) (valid for financial 2024-25 only) issued by the appropriate authority (Govt WB, Ref. No.959-BCW/MR-52/2019, dated: 18.05.2023), for those applying under respective quotas.

6. Self-attested photocopies of the Certificates of Games & Sports/ Cultural Competition (International/National/ State in the last two years), for those applying under respective quota.
7. **Migration Certificate** (for other university applicants only) must be submitted within **one month** from the date of admission.
8. Self-attested copy of Aadhar Card.
9. Valid document of ABC-ID.
10. Downloaded copy of students' and his/her parents/guardian's affidavit regarding anti-ragging from the website (<https://www.antiragging.in>)
11. All the originals of above documents required to verify.