



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>MIDNAPORE COLLEGE</b>
• Name of the Head of the institution	<b>DR. GOPAL CHANDRA BERA</b>	
• Designation	<b>PRINCIPAL</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>9800621873</b>	
• Alternate phone No.	<b>03222275847</b>	
• Mobile No. (Principal)	<b>9434191077</b>	
• Registered e-mail ID (Principal)	<b>mcm.principal@gmail.com</b>	
• Address	<b>Rajabazar Main Road</b>	
• City/Town	<b>Midnapore</b>	
• State/UT	<b>West Bengal</b>	
• Pin Code	<b>721101</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>27/01/2014</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Rajendra Nath Dutta
• Phone No.	03222276347
• Mobile No:	9547193390
• IQAC e-mail ID	iqac.midnaporecollege@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/01/AQAR-2020-2021.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/01/AQAR-2020-2021.pdf</a>
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/01/Academic-Calendar-for-the-session-2022-2023.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/01/Academic-Calendar-for-the-session-2022-2023.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A+	3.60	2017	30/10/2017	29/10/2024
Cycle 2	A	3.58	2012	10/03/2012	09/03/2017
Cycle 1	A+	0	2004	04/11/2004	03/11/2009

**6.Date of Establishment of IQAC**

20/02/2006

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Midnapore College	Autonomous Status	UGC	27/01/2014	12000000
Midnapore College	CPE	UGC	05/02/2014	1000000
Midnapore College	Special Heritage	UGC	15/07/2015	10100000

### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
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### 9. No. of IQAC meetings held during the year

3

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	No
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
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### 10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Ensured Oxygen Cylinders for Stakeholders during Covid-19 Pandemic Period.

Organizing maximum number of National and International Online Lecture Series.

Organizing Science Fair inviting models and posters.

Organizing International Yoga Day 2021.

Organizing a Special Lecture on Role of Media and Technical Communication in Business.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Proposal for introducing MCA	Application for same submitted to concerned authority.
Organizing Science Fair in collaboration with the Vigyan Parishad of Students Council.	Successfully Conducted.
Initiative to send letters to neighboring Higher Education Institutions for preparing for NAAC Accreditation.	Letter sent to the affiliated University for preparing the list of a few Colleges for the same.
To make the College Campus more Eco-Friendly.	Tree Plantation Programme done and Green Audit conducted.
Proposal of Outreach Programmes submitted to the College Authority.	Departments like Physics, Chemistry and Botany visited remote schools for imparting knowledge to school students in rudiments of science.
Proposal for maintenance of ICT and Smart Classrooms.	Concerned agencies contacted and necessary works done for proper function of the same.
Appeal for filling the vacant Non-Teaching Posts.	Process initiated in Government Level.

**13. Was the AQAR placed before the statutory body?**

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	12/09/2022

**14. Was the institutional data submitted to AISHE ?**

Yes

- Year

Year	Date of Submission
2020-2021	30/03/2022

### 15. Multidisciplinary / interdisciplinary

To bring the Students under one umbrella, the College has been inclined on adopting a multidisciplinary approach both in academic and curriculum activities. AECC in English and ENVS have been made mandatory for all students of Humanities and Science Stream. The Inter Disciplinary Mode is also possible by engaging faculties of Geography, Physiology, Botany and Chemistry for Environmental Studies. Spoken English, Travel and Tourism, and B.Voc Courses are also open to Students of different streams. The Faculties of BCA and Computer Science take initiative to foster knowledge of Basic Computer Application to Teaching and Non-Teaching Staff of the College which has been proving most effective.

### 16. Academic bank of credits (ABC):

Not Available

### 17. Skill development:

A Good number of courses like Spoken and Communicative English, Yoga, Mass Communication, Tourism and Aviation Management, Travel and Travel Photography are running successfully for more employability. The students enrolling themselves for these courses are placed in different sections. DSLR Photography & BCA as Professional Course are running successfully. The Innovation Hub gives proficiency in low cost experiments. B. Voc. Degree Course has proved fruitful for Students Employability.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College being in the state of West Bengal has an accent on the mother language Bengali which is taught both in Honours and General Courses but it has never undermined other languages acknowledging the Unity in Diversity exclusively in the use of Languages. Hindi is prevalent as an Honours subject as most of the student in this subject are coming from Kharagpur, Popularly known as "Mini India". English as an International Language is taught both as Honours & General Subject and Spoken English and Compulsory English are these

for the Students' overall entry into the Corporate World and farewell in All India Competitive Exams. Sanskrit, the mother of All Languages has also been accommodated both in Honours and General with emphasis and Spoken Sanskrit.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

IQAC and the Academic Audit Committee take overall initiative prior to the beginning of the Academic Session to the orient Faculties about the Programme Outcomes (PO), Programme Educational Outcomes (PEO) and also Course Outcomes (CO). IQAC also looks into the availability of them in the College Website and asking Departments to be in tune with the Spirit of these well defined concepts.

#### 20.Distance education/online education:

The College has taken step to run Study Centers of IGNOU (Centre Code - 2813) and Rabindra Bharati University for helping students of locality and of the neighbouring districts like Jhargram, Purba Medinipur and Bankura. The Centers are running under the able guidance of the concerned coordinators with a huge number of students.

Since Covid-19 Pandemic, the Institution has been exploiting the blesses of Online Education. The Faculties have been taking online Classes using Google Meet, LMS, E-Library etc. Course contents have reached the Students via Social Media for Fast Communication and Information. Conducting the Internal and End Semester Exam during this fatal Period which practically proved difficult was successfully done, in Online mode.

### Extended Profile

#### 1.Programme

1.1 37

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

#### 2.Student

2.1 5622

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

**1021**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

**4577**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**

3.1

**644**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

**219**

Number of full-time teachers during the year:

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	<b>37</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Total number of students during the year:	<b>5622</b>
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	<b>1021</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	<b>4577</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>644</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	<b>219</b>



Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
3.3	189	
Number of sanctioned posts for the year:		
<b>4.Institution</b>		
4.1	2431	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	70	
Total number of Classrooms and Seminar halls		
4.3	429	
Total number of computers on campus for academic purposes		
4.4	373.62456	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Principal with IQAC and HODs and Cordinators of different Departments of UG and PG of the College along with the help of Secretary of Academic Council prepare the Academic Calendar regarding the distinct schedule of the curriculum execution. The Syllabus Committees are formed by departments and meetings are convened in Online and Offline mode for expertise from Subject Experts. The Guidelines of UGC and the State Government are strictly followed for framing the syllabus. Emphasis is given on the use of ICT tools, Local needs, E-Books, Videos,

demonstrations for the proper utilization of the subject contents.

- As per the UGC guidelines of an Autonomous College, Academic Council and Board of Studies of different departments are formed.
- Each departmental Head convenes meeting of all faculty members and they discuss on innovative academic programmes to introduce new courses keeping in view the emerging areas in the light of changing trends of the Country and in tune with the mission and vision of the College.
- Recharge of knowledge base of the faculty members by participation in Orientation Programmes, Workshops and Refresher Courses is of great use while preparing the curriculum.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

0

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Women Cell and the ICC address the complaints received if any

as early as possible. Workshops and Seminars are organised under their every guidance in consultation with IQAC. The Anti Ragging Cell and the Prevention of Sexual Harrashment Celle are also remain vigilant to address the problems raised. Four NSS units remain active in organising programmes for environmental sustainability.

- International Women's Day is celebrated every year centrally & by the Department of Language & Literature to make the girls feel the pride of being women & rouse in the power to recognize their inner worth.
- Dissertation are done by PG Students on Women's writing and feminist studies and also on the issues pertaining to Dalit women's exploitation as in Karukku and Sangati of Bama, the famous female novelist.
- Programmers are organized on gender sensitivity under the supervision of the Women's Cell.
- ENVS is Mandatory for all students of Science and Humanities.
- Syllabus includes Animal Studies, E-Waste Management , Disaster Management etc.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

572

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni** D. Any 1 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following** A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment of Students

#### 2.1.1.1 - Number of students admitted (year-wise) during the year

3172

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

685

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

### Steps taken for Advanced Learners:

- Advanced learners are identified through CIA, ESE, Tests, Students' Seminars, Quiz Competitions, Debates and Assignment.
- Encouraged to takepart in Inter & Intra College Activities.
- Leadership quality is enhanced by including them in the Students Council.
- At the end of the Final Year Examination, teachers advise them to pursue higher Courses of distinction.
- DST-FIST, CPE, BSR, RUSA and DBT-Boost funds are allocated for purchasing sophisticated laboratory equipments.
- Students who have aptitude for being College Professors are groomed by giving special slots in the class room to teach topics already covered.
- NET/ SET Coaching is given to them in between normal classes.
- Proposals are there to engage advanced PG Students to act as

student faculty in department for lower classes.

- They are also assigned associated tasks alongwith their normal courses.

#### Steps taken for Slow Learners:

- Special cares is taken for Slow Learners through Tutorial & Remedial Classes and Ground Level Assignments
- Mentors take individual cares for Academic Financial and Emotional Problems
- Encouraged & Advice to go for groups study in Reading Room
- Home Assignments are given to improve their Writing Skills & Arouse Interest in the Content of the Course pursued

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

#### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/12/2022	5401	269

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College is committed to making learning student centric and ensuring holistic development of students by the following ways:

- Departments arrange Special Lectures, Quiz Competitions etc. by recommending books and journals for further reading.
- Online Journals in the Library provide adequately to the students' better knowledge management.
- Teachers almost like mentors make supervision of the overall activities of students, take note of their progress, take them to the library to help them choose their books and

advise them to read the relevant portions of reference books.

- Students' Seminar is mandatory for all departments for students' enrichment.
- Students' Project Work, Field Survey and Academic Excursion improve their learning as well as experience in life.
- Educational Tours/ Field Works are made part of the syllabus.
- participate in learning through group discussion, quiz contest & Student Seminar.
- Special Personality Development Programme and Add-On Courses like Communicative English and Computer Fundamental help them a lot.
- P.G students help UG students in practical classes.
- Participatory learning through projects and visit to reputed Institute & Industries.
- Wall Magazines, Departmental Magazines and College Magazine PRANGAN give edge to their creative urge.
- Engaging students of Higher classes in taking classes of Lower classes.
- Organizing Special & Distinguished Lectures.
- Arrangement of virtual classes and availability of ICT mode of teaching are ensured to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.facebook.com/MidnaporeCollege1873/photos/a.1819327871651870/2945177045733608/">https://www.facebook.com/MidnaporeCollege1873/photos/a.1819327871651870/2945177045733608/</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Teachers are given every scope of taking advantage of ICT facilities which include the following,

- Adequate numbers of Desktops ( One for each Department along with Laptops for 36 Departments of UG & PG
- Provision of Laptops to faculties
- ICT enabled classrooms (Smart Classroom for 14 PG Departments)
- LCD Projectors and Internet & Wifi Connection
- Fully Automated Library (Koha for easy access to Books &



**Journals & N-LIST for E-Resources)**

- Use of Social Media Platforms Like WhatsApp Groups and the Official Facebook Page (<https://www.facebook.com/MidnaporeCollege1873>).
- Uploading Seminar Talks in Official YouTube Channel (<https://www.youtube.com/@drgopalchandrabera.princip178>)
- Departments use subject specific Software like MatLab, PYTHON, Latex, OCTAVE etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload any additional information	No File Uploaded

**2.3.3 - Ratio of students to mentor for academic and other related issues****2.3.3.1 - Number of mentors**

210

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

**2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution****Yes. Done.**

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full-time teachers against sanctioned posts during the year**

219

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

87

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1889

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

All Examinations including CIA were conducted during this period on customized version of MOODLE LMS, that was installed on G-Cloud Server (<http://34.68.7.109/moodle/>) from the Institutional end. All the students were able to access the system with their own credential securely. The Students were accustomed with the system with proper training along with audio visual guidelines even in local languages to meet the demand of local students. Some of the videos could be found in the following YouTube Channel ([https://www.youtube.com/watch?v=6NkkSFH\\_ONE](https://www.youtube.com/watch?v=6NkkSFH_ONE)) and (<http://34.68.7.109/moodle/course/view.php?id=577#section-0>).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution

are stated and displayed on the website and communicated to teachers and students

- The IQAC creates awareness in the students and the staff on the academic performance and learning outcome. It conducts seminars for the staff members and students.
- The students attend the seminars and special lectures on different occasions round the year.
- The vision and mission of the College create the awareness among the staff and the students.
- The teachers in general and the Principal in particular highlight the desires and aspirations of the institution on special occasions like the Induction Meeting, the celebration of the College Foundation Day, Departmental Freshers' Welcome, Students' Seminar, College Annual Cultural Programme "ANANDAM".
- Celebration of the Birth Anniversary of Great souls and value education programmes organized by N.S.S
- As per recommendation of BOS, each Department is instructed to provide preamble , objectives and the intended learning along with a Rationale to the syllabus paper wise which the Departments have been instructed to follow in the subsequent Syllabus Committee Meetings.
- The intended learning outcome is printed in the syllabus book, the copy of which is available both for students and teachers.
- The teachers knowing fully well the expectations of their students, keep alert by updating themselves through Refresher Courses, Orientation Programme, Seminars and Research works.
- The department takes care of creating awareness among the students regarding the scope and outcomes of the programmes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/2.6.1.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/2.6.1.pdf</a>

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Program and Course outcomes, as evinced by NAAC have been designed for students and other stakeholders. They aim at making the

students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website. The students are made aware of these during the Orientation Programs for the new students as well as at the beginning of every semester. Students are guided with required mentoring so they achieve the desired outcomes. Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the results.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1524

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://midnaporecollege.ac.in/wp-content/uploads/2023/07/SSS-TF-2021-2022.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

To meet the demands of infrastructural facilities and other research related needs of different departments of both UG and PG, the College has evolved the following strategies:

- The grants received from UGC and the State Govt. are used to purchase books and Journals, equipment, chemicals and other relevant materials for research activities.
- More space is provided to keep pace with the growing demand by additional infrastructure.
- Research laboratories are provided to departments.
- The laboratories are properly maintained and are well equipped to facilitate research.
- PG students are allowed to use the other departmental laboratories, if required.
- Departments collaborate with various external agencies, Universities and IIT, Kharagpur.
- ICT facilities are provided to departments.
- The Grants from CPE, DST-FIST, DBT- BOOST are utilized to improve the infrastructural requirements of different departments.
- Star departments are identified and more funds are allocated to those departments to meet their requirements.
- Seed money is given to teacher researchers (as a start up amount) to encourage research.
- To keep pace with the growing demand, additional infrastructure is created by constructing new buildings for research laboratory.
- High end instruments are provided to the science faculty for research.
- Basic computer facilities are provided for researchers and laptops to all the faculty members for smooth running of their research work under CPE and UGC Special Assistance Scheme.
- The Animal House has been renovated and well maintained as per the recommendation of Ethical Committee.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

5114350

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/research-scholar-science/">https://midnaporecollege.ac.in/research-scholar-science/</a>
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

29

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

#### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2



File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://rusa.nic.in/">http://rusa.nic.in/</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The initiatives taken are as follows

- College has created seed money for undertaking research projects for teachers and students.
- There is a research committee at college level for making policy related to research and innovation.
- The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, OPAC, Digital library in Inlibnet, delnet, plagiarism software support.
- There is a Research Center of Biotechnology, Zoology departments. Through which research scholars of several eminent institutes get associated for creation of knowledge.
- There are spacious laboratories, computers, internet and all other ICT facilities available for all the departments of Arts, Science and Commerce for creation and transfer of knowledge.
- For developing innovative approach and scientific temperament amongst students following events and programmes are conducted at departmental level under which subject oriented several competitions, quizzes, poster presentation, exhibition and workshops conducted.
- Computer Science- E poster, Python certificate course
- Books exhibition held every year by Central Library of College for inculcating reading habits. (due to Pandemic last year not conducted)
- Eminent industrial experts, scientists, Research scholars, Social entrepreneurs visit the campus and share their innovative ideas.
- Students are encouraged to participate in Seminar/Conferences and write research articles in research journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

0

File Description	Documents
URL to the research page on HEI website	<a href="https://midnaporecollege.ac.in/research-scholar-science/">https://midnaporecollege.ac.in/research-scholar-science/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

214

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/library/">https://midnaporecollege.ac.in/library/</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

457

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

1-25

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- The College has adopted the Village Goidalhi and the Bhadutala Vivekiananda Mahavidyalaya (HS) under Salboni Block in the District of Paschim Medinipur on the occasion of the 150th Anniversary and trying for their overall academic development.
- A Science Fair has been organised in the village and special classes have been arranged in the schools of the locality to attract to the students to the field of science and help them pick up science subjects in their degree level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

0

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

2

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

708

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

0

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Infrastructural facilities :

1. Old Science Building with its Gothic Structure established by RB Bradley Birt Esqu, ICS in 1914.

2. Thakbasta Kuthi renamed Rabindra Bhavan established in 1800.

3. Principal's Quarters in which lived Rishi Rajnarain Basu (1851-66), and in which was solemnized the marriage ceremony of his eldest daughter, Swarnalata, mother of Sri Aurobindo

4. Midnapore College N.C. Rana Sky Observation Centre established for display of steller show and local weather forecast for Farmers and Fishermen.

5. Midnapore College Centre for Scientific Culture for further scientific investigations.

6. Ex-Situ Medicinal Plants Garden

7. Animal House

8. Labs furnished with costly equipments and apparatus.

9. Language lab

10. Seminar Hall

11. Auditorium

## 12. Water plant installed by the Alumni

The Colleges has possessed five acres of land for the Second Campus and for academic extension in introducing new Diploma and Certificate Courses like Fishery and Agriculture. The proposal of digging a pond there has been submitted to the concerned authority.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in">https://midnaporecollege.ac.in</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

### Sports Activities:

- Non-Residential Coaching is given to students in Cricket, Football, Athletics and Kho-Kho.
- Equipments are provided for each discipline in sports and extra curricular activity.
- The multi-gym in the College campus caters to the need of young students for regular exercises for keeping good health.
- The Annual Athletic Meet is done with every enthusiasm and spontaneity.
- The College has built a Mini Indoor Stadium under the aegis of the Department of Youth Services and Sport, Govt. of West Bengal.

### Cultural Activities:

- The Cultural Section of the Students' Council organizes workshop to groom students in different cultural activities by inviting professionals from different branches.
- Certificates of excellence are distributed among students making mark in different items of cultural activities.
- The College through observance of the national festivals inculcates in the students the spirit of patriotism, teaches them the value of sacrifice and acquaints them with the heritage of our Nation.
- To explore the latent potentialities of students in diverse



cultural events, Freshers' Welcome is organized by the departments.

- The existing Auditorium named "Vivekananda Hall" has been rennovated under the aesis of RUSA with modern amenities like Accostics and Coshion Chairs with accomodation of 700.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in">https://midnaporecollege.ac.in</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

125

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

108.25874

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of the College has renewed the substricption of KOHA (<https://midnaporecollege-opac.kohacloud.in/>) for

automation. The Students, Staff and Researchers have access to books, journals magazines CDs and DVDs. OPAC facility is also ensured through the link 103.211.22.42:8380/opac.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege-opac.kohacloud.in/">https://midnaporecollege-opac.kohacloud.in/</a>

**4.2.2 - Institution has access to the following:** A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

2.47354

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

175

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- To provide high speed Internet facility 5 MBPS Leased Line & 200 MBPS Broadband Connection with BSNL Network as per Dept. required.
- To provide Wi- Fi facility in the campus
- To extend the Local Area Network (LAN) to all blocks
- To Strengthen the Internet Security System in the Campus
- To purchase licenced software as per requisition of the department
- For quick response to maintenance some spare parts and accessories are kept in stock for urgent replacement.
- The College has approved IT policy for management of information security internal /external.
- Ready steps are taken on complaints lodged related to computer problems within 24 hours.
- Anti Virus Softwares are properly installed as measure of security and protection for each computer/ Laptop.
- For Server, there is the provision of high security password and special software is used.
- The Server room is equipped with security measures.
- The Software Provider and the concerned faculty members undertake maintenance measures, upgradation and service of Computer systems and printers, scanners.
- The Server Machines are upgraded and serviced regularly. UPS systems (Online UPS and Offline UPS) in various Department and Research Laboratories.
- Spare parts/ accessories are kept in stock for ready replacement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Internet-Details-with-Firewall.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Internet-Details-with-Firewall.pdf</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4562	322

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

179.02509

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College does not have an Estate Office or any designated Officer for overseeing maintenance of everythings in the strictest sense of the term but a few senior teachers and some supporting staff under the able supervision of the Principal, do the needful in this regard. Gardener, Electrician, Plumber, Security Staff and Service Staff resemble 'The Maintenance Department' itself. The Building Committee Discipline Committee, Purchase Committee and Research Committee together look into the maintenance of buildings, class rooms and laboratories.

Campus initiatives to improve physical ambience.

- Grass Lawn before the Principal's Office bearing the name of the College.
- Planting of saplings and trees
- Seating areas built around the trees in the Campus
- Giant water plant and installation of water purifiers
- Instrumentation Maintenance Training for the staff
- Security Staff round the clock to take care of the infrastructure in the campus.
- Close circuit cameras ensure support in terms of security.
- Elevators and machines are constantly taken care of.
- Efficient electrician to maintain all electrical related works in the campus.
- Carpenter to upkeep furniture and repair them in time.
- Gardener for beautification and service staff to keep the campus clean.
- Adequate furniture are provided to departments for staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/4.4.2-established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/4.4.2-established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

4800

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

123

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/5.1.3.-Capacity-Development-and-Skill-Enhancement-activities-are-organised-for-improving-students-capabilities.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/5.1.3.-Capacity-Development-and-Skill-Enhancement-activities-are-organised-for-improving-students-capabilities.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

68

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

1022

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

104



File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Unlike previous years, the College from 2014 after being conferred Autonomous Status has the provision of Students' Council in place of Students' Union. The Students' Council is the only platform which acts as a link between the College administration and the students support service. Every year after the commencement of the classes in the beginning of the academic session. Departments are asked to submit the list of two students from each class of UG and PG who are not only meritorious but also regular and culturally and aesthetically sound. A meeting is convened in which all these selected students from various Departments of UG & PG are invited. The student representatives are selected democratically and voluntarily according to their choice. They are placed in different sections of the Students' Council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/students-council/">https://midnaporecollege.ac.in/students-council/</a>

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

6

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Midnapore College Alumni Association organised 19th Series of P.N. Ghosh Memorial Lecture through online mode on 29th January, 2021. The members displayed their expertise in the cultural programme "Bangla Moder Garbo" organised by Department of Information and Cultural Affairs, Paschim Medinipur, Govt. of West Bengal on 2nd January, 2021. They also published annual Magazine "MILITA" on 14th March 2021 on the occasion of 34th Annual Reunion. All six major buildings in the campus were coloured under the aegis of the Alumni on the eve of 150th year celebration amounting to 50 lakhs. Contributed also Rs. 12 lakhs for Praktanee Bhavan in College Premises to commemorate 150th Year Celebration of the College. An Alumnus Sri Chapal Bhattacharya has donated 50 books to the Central Library of the College. One Alumnus Sri Dinen Roy, presently, MLA of State Govt. arranged for the installation of a High Mast Lighting System in the College Campus. One Alumnus Dr. Annapurna Chattopadhyay, former Associate professor of History of Raja N.L. Khan Womens' College has willed to donate her own house to Midnapore College Authority to run a Research Centre in History.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mcalumni.in/activities/">https://mcalumni.in/activities/</a>

**5.4.2 - Alumni's financial contribution during the year**

**C. 5 Lakhs - 10 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The College Authority tries utmost to make the most of the Committees formed as per Autonomous Guidelines i.e. the Academic Council and Governing Body and other Sub-Committees for effective governance in all activities of the College in tune with vision and mission of the Institution. In all activities of the College One of the chief mottos of the College is transparency both in academic and administration. Keeping this in view, the College promotes a culture of participative management. In every matter, all stakeholders unite, and through deliberate discussion decisions are taken in the best interest of the institution. The Principal functions through Academic Council, Teachers' Council, IQAC, Academic Audit Committee to plan, execute and evaluate for the College. The Students' Council comprising the student representatives of both UG and PG classes are actively associated with the day to day activities of the College beginning from admission to cultural competition and sports activities. At the Departmental level, Heads of the Departments are encouraged to hold periodical meetings with the faculty members to locate the problem and place them before the Principal in the meetings of allHeads which are convened regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decisions are being made in a decentralised way by taking the sincere and spontaneous support of the membsr of different Committees and Sub-Committees beginning from the Academic Council, the Finance Committee, the Controller Section, the IQAC and the Governing Body at the helm. The Research Centre is guided mostly

by the Steering Committee and Ph.D. Committee and the Internal Research Committee of the College. The Grievance Redressal Cell, Anti Ragging Cell and the Internal Complaint Cell are keenly engaged in addressing the complaints received round the year. Members from NGOs also give their expertise in solving the problems raised in short duration as early as possible. The BOS of different Departments of UG and PG including the external members from the Parent University and the Meritorious Alumni contribute a lot twice a year for making panels of Paper Setters, Examiners, Scrutineers and Head Examiners for ESE (End Semester Examination). The Placement and Career Counselling Cell invite Industry and Companies for ensuring employment to the Students through Online and Offline Campusing. The Alumni Association is always closed to the College Administration and involves in diverse activities of the College and often provide sound pecuniary help for the prosperity of the College. Though there is no Student's Union, the Members of the Student's Council represent the Student Community and press their demands before the College Authority in a peaceful manner through amicable discussions with the Principal, IQAC, and Senior Faculties of the College.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The major policies of the College are set by the Governing Body of the College. Academic matters are decided by the Principal in consultation with the Academic Council, the IQAC, the statutory Bodies under Autonomy and all Heads of the Departments. The Examination Committee plans for the CIA (s) and ESE (s) as part of Evaluation System.

The College has an active Students' Council that gives feedback and acts as a link between demands of the students and the endeavour of the College authority to mitigate them.

As a premier Higher Education Institution of the State, the College makes quality as its fundamental ingredient by giving education through

- Continuous upgradation and revision of syllabus and teaching learning process.
- The IQAC is vigilant regarding Quality maintenance.
- All policies are recommended by the Academic Council. Corrective measures, if required, are taken by the College administration to maintain the academic and administrative health of the College.
- Continual satisfaction of the stakeholders through innovative practices
- Enrichment of knowledge potential in collaboration with Institutes of repute and Industry.
- Educating students to be men of morals, nobility and magnanimity for heralding better world with no barriers of social disparities and superstitions.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution works in accordance with the Rules and Regulations of the Higher Education Department, Government of West Bengal, Vidyasagar University to which it is affiliated and UGC with regard to recruitment, Service and Leave rules, promotion under CAS, Curriculum Design, Framing of Syllabus and the overall management.

#### Internal Quality Assurance Cell (IQAC)

Requisitions from different departments are accumulated there in consultation with the Heads and Coordinators and are placed before the College Authority for consideration of the same after due discussion in different committees.

College-level Committee:-

Comprising of all stakeholders of the College and Local Administration the different Sub-Committees have been formed for smooth conduct of the 150th Anniversary of the College round the year.

The Prime Committees are as follows:-

Planning Committee, Grievance Redressal Committee, Library Committee, Students Welfare Committee, Academic Audit Committee, Disciplinary Committee, Anti-Ragging Cell, Cell for prevention of Sexual Harassment, Equal Opportunity Cell, College Magazine Committee, Games & Sports Committee, Placement & Student Counseling Committee, Outreach Programme Committee, Cultural Committee, Seminar Committee, Ethical Committee, College Building Committee, UGC Fund Monitoring Committee, DST FIST Fund Monitoring Committee, Purchase Committee, Website & Networking Committee, NET/SET Committee, RUSA Project Monitoring Committee, Committee of Vocational Courses, Science Exhibition Committee, Research Committee, N.C. Rana Sky Observation & Weather Recording, NIRF Committee, IAPT (Indian Association of Physics Teachers) Midnapore College CSC (Centre for Science Culture) Committee, Internal Complaint Committee, Women's Cell.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College takes planned efforts to enhance the professional development of the Teaching and Non- Teaching Staff by encouraging them to attend various training and development programmes organized inside and outside the institution.

- Staff are granted D.L to attend skill based training programmes.
- Teachers are encouraged to attend Orientation Programmes and Refreshers Courses, Seminar and Conferences.
- Newly appointed teachers are oriented in the Teachers' Council Meeting.
- Steps are taken to create avenues of research and seed money is provided as far as practicable to develop research pursuits of faculties.
- The Non- teaching staff are trained by the training programmes conducted by the Govt. at District and State levels.

Other provisions of welfare programmes for the teaching and nonteaching staff :

- Principal's Quarters
- Staff Quarters
- Financial Advance is given to newly appointed staff till the fixation is done after few months of service.
- Medical Aid Centre
- Staff Canteen
- Midnapore College Staff Co- operative Credit Society Ltd. for Housing Loan
- Maternity Leave for female staff members
- Family tour organized by Midnapore College Staff Cooperative

**Credit Society Ltd.**

- Provision for GPF
- Festival Advance for Teaching and Non- Teaching Staff
- Emergency loans to tide over a particular crisis of illness or serious eventuality.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

7



File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

For transparency, the College goes for both Internal and External Audits every year for all financial activities. The Accountant with the Bursar and other Members of the Finance Committee having the Principal at the Head remain vigilant round the year regarding all financial transactions and deals. Sample checking of Cashbook and Bank Accounts, Bill Vouchers and UCs of different Grants received from UGC, State Government and other Financing Agencies are done to verify the correctness of the Financial Transactions. A Chartered Accountant and Auditor have been engaged for this. The guidelines of the Funding Agencies are taken into account. Also the Bursar as one of the Senior Faculties and the Prominent Member of the Finance Committee does his job earnestly as part of Internal Financial Audit for Transparency.

External Audit is done generally after the financial year is over. The external auditor appointed for the said purpose verify the purchase registered and the stock register and never fails to crosscheck the receipts and payments, the quotations and order papers on regular practice the Library Records and the accession register are verified.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Chief source of revenue of the College is the Tuition Fee of the students, the prime stakeholder of the College. As a grant in Aid Institution, the salary grant is received from the State Government for the permanent Teaching and Non-Teaching staff. Apart from this, the College gets funds and research grants from funding agencies like RUSA, UGC (Autonomous Grant), DBT, DST etc. Financial Resource also is managed by the Admission Fees from students into 12 different Diploma and Certificate Courses. There is also provision of resource from Self-Financed Course like BCA. The endowments received from donors and the financial support from the alumni also add to the annual resource. Every year budget is prepared taking into consideration requirements of each department, office and various committees. Budget is presented before parent society and approved by same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure. E-Tenders are quoted as per guidelines of purchase rules and the lowest bidder is picked up through comparative study for providing the desired items/ objects/ instruments as per requisition of different departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/iqac/">https://midnaporecollege.ac.in/iqac/</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC as the think tank of the Institution has contributed significantly for Institutional Quality Assurance in the following fields:- Providing proposal to the College Authority for ensuring oxygen cylinders to different stakeholders who became victims to COVID-19 Pandemic via active support of NCC and NSS of the College. Organised a Special Lecture on the topic :- The Role of Media and Technical Communication in Business : An Overview in which the Resource Person was Dr. Pinly Isha, Department of English, Rabindra Bharati University. Urging the Teaching Faculty to create the demo classes on Practical Subjects and make modules for wide application during pandemic. Taking initiative for making a MoU with agency for e-waste management as per recommendation of Hon'ble members of the NAAC Peer Team. Urging the College Authority to introduce M.Sc. in Microbiology and MCA and Diploma Courses like Fishery, Sericulture, Agriculture and one or two Foreign Languages in collaboration with the IIT, Kharagpur. IQAC has formed a committee to prepare for submitting the proposal for the CE Status of the College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/iqac/">https://midnaporecollege.ac.in/iqac/</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC is ever vigilant on the Academic Activities of the College and is inclined on retaining the age old rich academic heritage of the College now going to complete 150 years of its meaningful existence. The IQAC has been formed as per the guidelines comprising members from different fields and stakeholders to give right direction for its proper functioning. IQAC sits with the academic audit committee in quick succession and gets feedback regarding the completion of the syllabus, student participation in seminars, publication of results of each semester in time and the evaluation. Syllabus revisions are done in due interval urging the heads and Heads and coordinators to form the syllabus committee and follow the guidelines of UGC and the State Government. The BOSs of different department look into pros and cons of the contents of the syllabus and recommend for placing them in the succeeding meeting in the Academic Council for consideration. The CIA and ESE are conducted in time as per Academic Calendar and the Student Representatives of the Students

Council are consulted with if there are grievances regarding the Anomalies in Exam Procedures or delay of results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/iqac/">https://midnaporecollege.ac.in/iqac/</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://midnaporecollege.ac.in/nirf/">https://midnaporecollege.ac.in/nirf/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution apart from its academic activities, associates itself with several programmes for the promotion of Gender Equity by the initiative taken by the Women's Cell and the Equal Opportunity Cell. About 55% of the total strength of the College are Girl Students which keeps the College Authority always conscious of their needs and requirements. The Girls' Section of the Students' Council headed by three Senior Female Faculties remain vigilant throughout the year and try their utmost to

address their problems and do the needful for their body and mind. Seats in the Girls' Hostel have been increased for the boarders coming from far-off places. Care is been taken for their overall hygiene. An updated lavatory has been made for them in the main campous. NSS took the initiative to organise National Webnir on "Mind, Body; Exercise and Lifestyle Management in changing Environment" in collaboration with the department of Yoga on the occassion of the International Yoga Day. The Nutrition Department had been advised by the College authority to organize a programme to make the Female Students of the College aware of the fact that proper food be ensured by them for keeping good hygiene specially during the menstrual period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Midnapore College (Autonomous) situated in the heart of the town Midnapore has an eco-friendly Campus covering about 15.21 acres of land covered with a whole host of tall trees along with other ornamental plants and big beds of green grass that appear like a scenic labyrinth appeasing both the visitors and the inmates of the College. The din and bustle of the town hardly hamper the tranquility of the premises. The pastoral and idyllic set up of the College is not only aesthetic but also refreshing and regenerating with an atmosphere which is cosy and airy. The College authority tries best to ensure a Green Campus by making it 'Litter Free', installing 'solar Lamps' and urging all concerned

to follow the Principles of 'Reduce, Reuse and Recycle'.

To keep the Campus Environment congenial, several steps are taken. Waste management is being done as it is very important reduces the toxic impacts on the campus environment. Organic biodegradable waste including canteen waste and the leaves of the plants in the campus are processed by in a composting unit installed in the Campus. The food wastage of the Boys' and Girls' Hostel are also processed on regular basis in this unit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,**

**A. Any 4 or all of the above**



**reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College being located in a rural town gives the access to students from catchment areas from neighbouring districts and states resulting in a wide variety of language and demographic diversity. Moreover the Students are coming from different socio economics backgrounds. Keeping this in view, the College authority makes attempts to create communal harmony to the true spirit ofsecularism of the country. Students hailing from farmers, labourers and house keepers never feel alien and cornered in the campus. They mix freely with the students coming from the families of physicians, brokers and business persons. On the very day of Induction Meeting just before the commencement of the classes, the spirit of secularism and feeling of fraternity, fellow feeling and solidarity is administered into the minds of the new entrants by the Principal and the prospectus provided to them also carry the do's and don'ts for the Students with more emphasis on the ethics of the Students and the making of a man out of true education.A Language Laboratory is running to cater to addressing the Language Diversity. The Software is designed to familirisethe students for Spoken and Communicative English in which the Students are participating spontaneously and are benefitted a lot.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>



7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

This 150 year old College has learnt lots from its previous arduous academic journey that an Institution can grow with the zealous committment of all its stakeholders. The priority has always been given to maintain a democratic spirit to the tune of the very spirit of the Country for bringing overwhelming success. Participation of all concerned is always cherished. On the very first day just before the commencement of the Class in every academic session, an Inductiuon Meeting is convened to address the new entrants of UG and PG in presence of the Principal, the Morning-in-Charge, Heads and Coordinators, the Head Clerk, the Librarian, the Controller and Deputy Controllers and the Local Members of Academic Council and Governing Body. The Principal cordially welcomes the freshers and make them acquainted with the course structure, exam rules and mostspecifically the rules and guidelines for the Students and their moral part. Emphasis is also given to make them ideal citizens by citing examples from the past and achievements of the accomplished Alumni. The great sacrifice of the Student Martyrs during the freedom struggle is repeatedly referred to and they are reminded how the College was then the breeding ground of Freedom Fighters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized** E. None of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate in the minds of the Students a feeling of togetherness and the spirit of one sentiment as citizens of one country and to foster in them the spirit of nationalism, patriotism, secularism and humanism, a good number of National events are organised every academic session along with some International Commemorative days that include the following: Gandhi Jayanti, Vivekananda Birthday, Birthday of Netaji, Republic Day, Dr. Ambedkar Jayanti, Eid-Ul-Fitr, Rabindra Jayanti, Independence Day, World Women's Day, World Environment Day, Teacher's Day, Unity Day, Yoga Day. The Principal and the Faculties act as resource persons for the major events with their skill and knowledge and deliver lectures.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

<https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf</a>
Any other relevant information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Since its inception in 1873 to 2022, Midnapore College has undertaken an arduous academic journey of 150 years through ebbs and flows of time- the voyage is valorous, admirable and is stunning for it keeps all awestruck and thrilled. After dark tunnel gleams a shaft of light as the College has risen to the occasion and has met the national needs of Higher Education for all these years. Once a Private School in 1834 and then a Zilla School in 1840, this Institution never looked back. It learnt to keep pace with the passage of time and gained momentum by becoming a Degree College in 1873 under Calcutta University. The Status of Government Sponsored College was achieved in 1956. It got UGC recognition in 1957 and its affiliation changed from Calcutta University to Vidyasagar University in 1985. The Institution at present is an icon to itself and is a dream College many Academic aspirants. A host of sagacious teachers, proficient both in teaching and research, diligent and knowledge ebullient students, committed and dedicated non-teaching staff, immaculate infrastructure, uniquely furnished Central Library and Laboratory, several academic opportunities, coupled with adequate support services have proved positive in winning such overwhelming success.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Principal with IQAC and HODs and Cordinators of different Departments of UG and PG of the College along with the help of Secretary of Academic Council prepare the Academic Calendar regarding the distinct schedule of the curriculum execution. The Syllabus Committees are formed by departments and meetings are convened in Online and Offline mode for expertise from Subject Experts. The Guidelines of UGC and the State Government are strictly followed for framing the syllabus. Emphasis is given on the use of ICT tools, Local needs, E-Books, Videos, demonstrations for the proper utilization of the subject contents.

- As per the UGC guidelines of an Autonomous College, Academic Council and Board of Studies of different departments are formed.
- Each departmental Head convenes meeting of all faculty members and they discuss on innovative academic programmes to introduce new courses keeping in view the emerging areas in the light of changing trends of the Country and in tune with the mission and vision of the College.
- Recharge of knowledge base of the faculty members by participation in Orientation Programmes, Workshops and Refresher Courses is of great use while preparing the curriculum.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

0

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Women Cell and the ICC address the complaints received if any as early as possible. Workshops and Seminars are organised under their every guidance in consultation with IQAC. The Anti Ragging Cell and the Prevention of Sexual Harrashment Celle are also remain vigilant to address the problems raised. Four NSS units remain active in organising programmes for environmental sustainability.

- International Women's Day is celebrated every year centrally & by the Department of Language & Literature to make the girls feel the pride of being women & rouse in the power to recognize their inner worth.
- Dissertation are done by PG Students on Women's writing and feminist studies and also on the issues pertaining to Dalit women's exploitation as in Karukku and Sangati of Bama, the famous female novelist.
- Programmers are organized on gender sensitivity under the supervision of the Women's Cell.
- ENVS is Mandatory for all students of Science and Humanities.
- Syllabus includes Animal Studies, E-Waste Management , Disaster Management etc.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**

0

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

0

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

572

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

D. Any 1 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Any additional information	<a href="#">View File</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

3172

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

685

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>



## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

### Steps taken for Advanced Learners:

- Advanced learners are identified through CIA, ESE, Tests, Students' Seminars, Quiz Competitions, Debates and Assignment.
- Encouraged to take part in Inter & Intra College Activities.
- Leadership quality is enhanced by including them in the Students Council.
- At the end of the Final Year Examination, teachers advise them to pursue higher Courses of distinction.
- DST-FIST, CPE, BSR, RUSA and DBT-Boost funds are allocated for purchasing sophisticated laboratory equipments.
- Students who have aptitude for being College Professors are groomed by giving special slots in the class room to teach topics already covered.
- NET/ SET Coaching is given to them in between normal classes.
- Proposals are there to engage advanced PG Students to act as student faculty in department for lower classes.
- They are also assigned associated tasks along with their normal courses.

### Steps taken for Slow Learners:

- Special care is taken for Slow Learners through Tutorial & Remedial Classes and Ground Level Assignments
- Mentors take individual care for Academic Financial and Emotional Problems
- Encouraged & Advice to go for group study in Reading Room
- Home Assignments are given to improve their Writing Skills & Arouse Interest in the Content of the Course pursued

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/12/2022	5401	269

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College is committed to making learning student centric and ensuring holistic development of students by the following ways:

- Departments arrange Special Lectures, Quiz Competitions etc. by recommending books and journals for further reading.
- Online Journals in the Library provide adequately to the students' better knowledge management.
- Teachers almost like mentors make supervision of the overall activities of students, take note of their progress, take them to the library to help them choose their books and advise them to read the relevant portions of reference books.
- Students' Seminar is mandatory for all departments for students' enrichment.
- Students' Project Work, Field Survey and Academic Excursion improve their learning as well as experience in life.
- Educational Tours/ Field Works are made part of the syllabus.
- participate in learning through group discussion, quiz contest & Student Seminar.
- Special Personality Development Programme and Add-On

Courses like Communicative English and Computer Fundamental help them a lot.

- P.G students help UG students in practical classes.
- Participatory learning through projects and visit to reputed Institute & Industries.
- Wall Magazines, Departmental Magazines and College Magazine PRANGAN give edge to their creative urge.
- Engaging students of Higher classes in taking classes of Lower classes.
- Organizing Special & Distinguished Lectures.
- Arrangement of virtual classes and availability of ICT mode of teaching are ensured to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.facebook.com/MidnaporeCollege1873/photos/a.1819327871651870/2945177045733608/">https://www.facebook.com/MidnaporeCollege1873/photos/a.1819327871651870/2945177045733608/</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Teachers are given every scope of taking advantage of ICT facilities which include the following,

- Adequate numbers of Desktops ( One for each Department along with Laptops for 36 Departments of UG & PG
- Provision of Laptops to faculties
- ICT enabled classrooms (Smart Classroom for 14 PG Departments)
- LCD Projectors and Internet & Wifi Connection
- Fully Automated Library (Koha for easy access to Books & Journals & N-LIST for E-Resources)
- Use of Social Media Platforms Like WhatsApp Groups and the Official Facebook Page (<https://www.facebook.com/MidnaporeCollege1873>).
- Uploading Seminar Talks in Official YouTube Channel (<https://www.youtube.com/@drgopalchandraberaprin178>)
- Departments use subject specific Software like MatLAB, PYTHON, Latex, OCTAVE etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload any additional information	<b>No File Uploaded</b>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

210

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

**Yes. Done.**

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

219

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

87

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

1889

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

All Examinations including CIA were conducted during this period on customized version of MOODLE LMS, that was installed on G-Cloud Server (<http://34.68.7.109/moodle/>) from the Institutional end. All the students were able to access the system with their own credential securely. The Students were accoustomed with the systemwith proper training along with audio visual guidelines even in local languages to meet the demand of local students. Some of the videos could be found in the following YouTube Channel([https://www.youtube.com/watch?v=6NkkSFH\\_ONE](https://www.youtube.com/watch?v=6NkkSFH_ONE)) and (<http://34.68.7.109/moodle/course/view.php?id=577#section-0>).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- The IQAC creates awareness in the students and the staff on the academic performance and learning outcome. It conducts seminars for the staff members and students.
- The students attend the seminars and special lectures on different occasions round the year.
- The vision and mission of the College create the awareness among the staff and the students.
- The teachers in general and the Principal in particular highlight the desires and aspirations of the institution on special occasions like the Induction Meeting, the

celebration of the College Foundation Day, Departmental Freshers' Welcome, Students' Seminar, College Annual Cultural Programme "ANANDAM".

- Celebration of the Birth Anniversary of Great souls and value education programmes organized by N.S.S
- As per recommendation of BOS, each Department is instructed to provide preamble , objectives and the intended learning along with a Rationale to the syllabus paper wise which the Departments have been instructed to follow in the subsequent Syllabus Committee Meetings.
- The intended learning outcome is printed in the syllabus book, the copy of which is available both for students and teachers.
- The teachers knowing fully well the expectations of their students, keep alert by updating themselves through Refresher Courses, Orientation Programme, Seminars and Research works.
- The department takes care of creating awareness among the students regarding the scope and outcomes of the programmes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/2.6.1.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/2.6.1.pdf</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Program and Course outcomes, as evinced by NAAC have been designed for students and other stakeholders. They aim at making the students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website. The students are made aware of these during the Orientation Programs for the new students as well as at the beginning of every semester. Students are guided with required mentoring so they achieve the desired outcomes. Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine

teaching, and periodically through internal assessment and finally through evaluating the results.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1524

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://midnaporecollege.ac.in/wp-content/uploads/2023/07/SSS-TF-2021-2022.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

To meet the demands of infrastructural facilities and other research related needs of different departments of both UG and PG, the College has evolved the following strategies:

- The grants received from UGC and the State Govt. are used



to purchase books and Journals, equipment, chemicals and other relevant materials for research activities.

- More space is provided to keep pace with the growing demand by additional infrastructure.
- Research laboratories are provided to departments.
- The laboratories are properly maintained and are well equipped to facilitate research.
- PG students are allowed to use the other departmental laboratories, if required.
- Departments collaborate with various external agencies, Universities and IIT, Kharagpur.
- ICT facilities are provided to departments.
- The Grants from CPE, DST-FIST, DBT- BOOST are utilized to improve the infrastructural requirements of different departments.
- Star departments are identified and more funds are allocated to those departments to meet their requirements.
- Seed money is given to teacher researchers (as a start up amount) to encourage research.
- To keep pace with the growing demand, additional infrastructure is created by constructing new buildings for research laboratory.
- High end instruments are provided to the science faculty for research.
- Basic computer facilities are provided for researchers and laptops to all the faculty members for smooth running of their research work under CPE and UGC Special Assistance Scheme.
- The Animal House has been renovated and well maintained as per the recommendation of Ethical Committee.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Any additional information	No File Uploaded

**3.1.2 - The institution provides seed money to its teachers for research****3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.2 - Resource Mobilization for Research****3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

5114350

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2.2 - Number of teachers having research projects during the year

21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/research-scholar-science/">https://midnaporecollege.ac.in/research-scholar-science/</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

29

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://rusa.nic.in/">http://rusa.nic.in/</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The initiatives taken are as follows

- College has created seed money for undertaking research projects for teachers and students.
- There is a research committee at college level for making policy related to research and innovation.
- The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, OPAC, Digital library in InFLiBnet, delnet, plagiarism software support.
- There is a Research Center of Biotechnology, Zoology departments. Through which research scholars of several eminent institutes get associated for creation of knowledge.
- There are spacious laboratories, computers, internet and all other ICT facilities available for all the departments of Arts, Science and Commerce for creation and transfer of knowledge.
- For developing innovative approach and scientific temperament amongst students following events and programmes are conducted at departmental level under which subject oriented several competitions, quizzes, poster presentation, exhibition and workshops conducted.
- Computer Science- E poster, Python certificate course
- Books exhibition held every year by Central Library of College for inculcating reading habits. (due to Pandemic last year not conducted)
- Eminent industrial experts, scientists, Research scholars, Social entrepreneurs visit the campus and share their innovative ideas.
- Students are encouraged to participate in

**Seminar/Conferences and write research articles in research journals.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

0

File Description	Documents
URL to the research page on HEI website	<a href="https://midnaporecollege.ac.in/research-scholar-science/">https://midnaporecollege.ac.in/research-scholar-science/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

214

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/library/">https://midnaporecollege.ac.in/library/</a>

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

457

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

1-25

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- The College has adopted the Village Galdihi and the Bhadutala Vivekiananda Mahavidyalaya (HS) under Salboni Block in the District of Paschim Medinipur on the occasion of the 150th Anniversary and trying for their overall academic development.
- A Science Fair has been organised in the village and special classes have been arranged in the schools of the locality to attract to the students to the field of science and help them pickup science subjects in their degree level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

0



File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

2

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

708

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

0

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

#### Infrastructural facilities :

1. Old Science Building with its Gothic Structure established by RB Bradley Birt Esqu, ICS in 1914.
2. Thakbasta Kuthi renamed Rabindra Bhavan established in 1800.
3. Principal's Quarters in which lived Rishi Rajnarain Basu (1851-66), and in which was solemnized the marriage ceremony of his eldest daughter, Swarnalata, mother of Sri Aurobindo
4. Midnapore College N.C. Rana Sky Observation Centre established for display of steller show and local weather forecast for Farmers and Fishermen.
5. Midnapore College Centre for Scientific Culture for further scientific investigations.
6. Ex-Situ Medicinal Plants Garden
7. Animal House
8. Labs furnished with costly equipments and apparatus.
9. Language lab
10. Seminar Hall

## 11. Auditorium

## 12. Water plant installed by the Alumni

The Colleges has possessed five acres of land for the Second Campus and for academic extension in introducing new Diploma and Certificate Courses like Fishery and Agriculture. The proposal of digging a pond there has been submitted to the concerned authority.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in">https://midnaporecollege.ac.in</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

**Sports Activities:**

- Non-Residential Coaching is given to students in Cricket, Football, Athletics and Kho-Kho.
- Equipments are provided for each discipline in sports and extra curricular activity.
- The multi-gym in the College campus caters to the need of young students for regular exercises for keeping good health.
- The Annual Athletic Meet is done with every enthusiasm and spontaneity.
- The College has built a Mini Indoor Stadium under the aesis of the Department of Youth Services and Sport, Govt. of West Bengal.

**Cultural Activities:**

- The Cultural Section of the Students' Council organizes workshop to groom students in different cultural activities by inviting professionals from different branches.
- Certificates of excellence are distributed among students making mark in different items of cultural activities.
- The College through observance of the national festivals inculcates in the students the spirit of patriotism,

teaches them the value of sacrifice and acquaints them with the heritage of our Nation.

- To explore the latent potentialities of students in diverse cultural events, Freshers' Welcome is organized by the departments.
- The existing Auditorium named "Vivekananda Hall" has been rennovated under the aesis of RUSA with modern amenities like Accostics and Coshion Chairs with accomodation of 700.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in">https://midnaporecollege.ac.in</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

125

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

108.25874

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of the College has renewed the subscription of KOHA (<https://midnaporecollege-opac.kohacloud.in/>) for automation. The Students, Staff and Researchers have access to books, journals magazines CDs and DVDs. OPAC facility is also ensured through the link [103.211.22.42:8380/opac](https://103.211.22.42:8380/opac).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege-opac.kohacloud.in/">https://midnaporecollege-opac.kohacloud.in/</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**2.47354**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

175

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- To provide high speed Internet facility 5 MBPS Leased Line & 200 MBPS Broadband Connection with BSNL Network as per Dept. required.
- To provide Wi- Fi facility in the campus
- To extend the Local Area Network (LAN) to all blocks
- To Strengthen the Internet Security System in the Campus
- To purchase licenced software as per requisition of the department
- For quick response to maintenance some spare parts and accessories are kept in stock for urgent replacement.
- The College has approved IT policy for management of information security internal /external.
- Ready steps are taken on complaints lodged related to computer problems within 24 hours.
- Anti Virus Softwares are properly installed as measure of security and protection for each computer/ Laptop.
- For Server, there is the provision of high security password and special software is used.
- The Server room is equipped with security measures.
- The Software Provider and the concerned faculty members undertake maintenance measures, upgradation and service of Computer systems and printers, scanners.
- The Server Machines are upgraded and serviced regularly. UPS systems (Online UPS and Offline UPS) in various Department and Research Laboratories.
- Spare parts/ accessories are kept in stock for ready replacement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Internet-Details-with-Firewall.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Internet-Details-with-Firewall.pdf</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
<b>4562</b>	<b>322</b>

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

E. None of the above

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

179.02509

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College does not have an Estate Office or any designated Officer for overseeing maintenance of everythings in the strictest sense of the term but a few senior teachers and some supporting staff under the able supervision of the Principal, do the needful in this regard. Gardener, Electrician, Plumber, Security Staff and Service Staff resemble 'The Maintenance Department' itself. The Building Committee Discipline Committee, Purchase Committee and Research Committee together look into the maintenance of buildings, class rooms and laboratories.

Campus initiatives to improve physical ambience.

- Grass Lawn before the Principal's Office bearing the name of the College.
- Planting of saplings and trees
- Seating areas built around the trees in the Campus
- Giant water plant and installation of water purifiers
- Instrumentation Maintenance Training for the staff
- Security Staff round the clock to take care of the infrastructure in the campus.
- Close circuit cameras ensure support in terms of security.
- Elevators and machines are constantly taken care of.
- Efficient electrician to maintain all electrical related works in the campus.
- Carpenter to upkeep furniture and repair them in time.
- Gardener for beautification and service staff to keep the campus clean.
- Adequate furniture are provided to departments for staff



and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/4.4.2-established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/4.4.2-established-systems-and-procedures-for-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

4800

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

123

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene)**

**A. All of the above**

Awareness of Trends in Technology	
File Description	Documents
Link to Institutional website	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/5.1.3.-Capacity-Development-and-Skill-Enhancement-activities-are-organised-for-improving-students-capabilities.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/5.1.3.-Capacity-Development-and-Skill-Enhancement-activities-are-organised-for-improving-students-capabilities.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

68

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

1022

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

104

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Unlike previous years, the College from 2014 after being conferred Autonomous Status has the provision of Students' Council in place of Students' Union. The Students' Council is the only platform which acts as a link between the College administration and the students support service. Every year after the commencement of the classes in the beginning of the academic session. Departments are asked to submit the list of two students from each class of UG and PG who are not only meritorious but also regular and culturally and aesthetically sound. A meeting is convened in which all these selected students from various Departments of UG & PG are invited. The student representatives are selected democratically and voluntarily according to their choice. They are placed in different Sections of the Students' Council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/students-council/">https://midnaporecollege.ac.in/students-council/</a>

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

6

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Midnapore College Alumni Association organised 19th Series of P.N. Ghosh Memorial Lecture through online mode on 29th January, 2021. The members displayed their expertise in the cultural programme "Bangla Moder Garbo" organised by Department of Information and Cultural Affairs, Paschim Medinipur, Govt. of West Bengal on 2nd January, 2021. They also published annual Magazine "MILITA" on 14th March 2021 on the occasion of 34th Annual Reunion. All six major buildings in the campus were coloured under the aegis of the Alumni on the eve of 150th year celebration amounting to 50 lakhs. Contributed also Rs. 12 lakhs for Praktanee Bhavan in College Premises to commemorate 150th Year Celebration of the College. An Alumnus Sri Chapal Bhattacharya has donated 50 books to the Central Library of the College. One Alumnus Sri Dinen Roy presently, MLA of State Govt. arranged for the installation of a High Mast Lighting System in the College Campus. One Alumnus Dr. Annapurna Chattopadhyay, former Associate professor of History of Raja N.L. Khan Womens' College has willed to donate her own house to Midnapore College Authority to run a Research Centre in History.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mcalumni.in/activities/">https://mcalumni.in/activities/</a>

**5.4.2 - Alumni's financial contribution during the year**

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The College Authority tries utmost to make the most of the Committees formed as per Autonomous Guidelines i.e. the Academic Council and Governing Body and other Sub-Committees for effective governance in all activities of the College in tune with vision and mission of the Institution. In all activities of the College One of the chief mottos of the College is transparency both in academic and administration. Keeping this in view, the College promotes a culture of participative management. In every matter, all stakeholders unite, and through deliberate discussion decisions are taken in the best interest of the institution. The Principal functions through Academic Council, Teachers' Council, IQAC, Academic Audit Committee to plan, execute and evaluate for the College. The Students' Council comprising the student representatives of both UG and PG classes are actively associated with the day to day activities of the College beginning from admission to cultural competition and sports activities. At the Departmental level, Heads of the Departments are encouraged to hold periodical meetings with the faculty members to locate the problem and place them before the Principal in the meetings of allHeads which are convened regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decisions are being made in a decentralised way by taking the sincere and spontaneous support of the membsr of different Committees and Sub-Committees beginning from the Academic Council, the Finance Committee, the Controller Section, the

IQAC and the Governing Body at the helm. The Research Centre is guided mostly by the Steering Committee and Ph.D. Committee and the Internal Research Committee of the College. The Grievance Redressal Cell, Anti Ragging Cell and the Internal Complaint Cell are keenly engaged in addressing the complaints received round the year. Members from NGOs also give their expertise in solving the problems raised in short duration as early as possible. The BOS of different Departments of UG and PG including the external members from the Parent University and the Meritorious Alumni contribute a lot twice a year for making panels of Paper Setters, Examiners, Scrutineers and Head Examiners for ESE (End Semester Examination). The Placement and Career Counselling Cell invite Industry and Companies for ensuring employment to the Students through Online and Offline Campusing. The Alumni Association is always close to the College Administration and involves in diverse activities of the College and often provide sound pecuniary help for the prosperity of the College. Though there is no Student's Union, the Members of the Student's Council represent the Student Community and press their demands before the College Authority in a peaceful manner through amicable discussions with the Principal, IQAC, and Senior Faculties of the College.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The major policies of the College are set by the Governing Body of the College. Academic matters are decided by the Principal in consultation with the Academic Council, the IQAC, the statutory Bodies under Autonomy and all Heads of the Departments. The Examination Committee plans for the CIA (s) and ESE (s) as part of Evaluation System.

The College has an active Students' Council that gives feedback

and acts as a link between demands of the students and the endeavour of the College authority to mitigate them.

As a premier Higher Education Institution of the State, the College makes quality as its fundamental ingredient by giving education through

- Continuous upgradation and revision of syllabus and teaching learning process.
- The IQAC is vigilant regarding Quality maintenance.
- All policies are recommended by the Academic Council. Corrective measures, if required, are taken by the College administration to maintain the academic and administrative health of the College.
- Continual satisfaction of the stakeholders through innovative practices
- Enrichment of knowledge potential in collaboration with Institutes of repute and Industry.
- Educating students to be men of morals, nobility and magnanimity for heralding better world with no barriers of social disparities and superstitions.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institution works in accordance with the Rules and Regulations of the Higher Education Department, Government of West Bengal, Vidyasagar University to which it is affiliated and UGC with regard to recruitment, Service and Leave rules, promotion under CAS, Curriculum Design, Framing of Syllabus and the overall management.

Internal Quality Assurance Cell (IQAC)

Requisitions from different departments are accumulated there in consultation with the Heads and Coordinators and are placed before the College Authority for consideration of the same



after due discussion in different committees.

#### College-level Committee:-

Comprising of all stakeholders of the College and Local Administration the different Sub-Committees have been formed for smooth conduct of the 150th Anniversary of the College round the year.

#### The Prime Committees are as follows:-

Planning Committee, Grievance Redressal Committee, Library Committee, Students Welfare Committee, Academic Audit Committee, Disciplinary Committee, Anti-Ragging Cell, Cell for prevention of Sexual Harassment, Equal Opportunity Cell, College Magazine Committee, Games & Sports Committee, Placement & Student Counseling Committee, Outreach Programme Committee, Cultural Committee, Seminar Committee, Ethical Committee, College Building Committee, UGC Fund Monitoring Committee, DST FIST Fund Monitoring Committee, Purchase Committee, Website & Networking Committee, NET/ SET Committee, RUSA Project Monitoring Committee, Committee of Vocational Courses, Science Exhibition Committee, Research Committee, N.C. Rana Sky Observation & Weather Recording, NIRF Committee, IAPT (Indian Association of Physics Teachers) Midnapore College CSC (Centre for Science Culture) Committee, Internal Complaint Committee, Women's Cell.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College takes planned efforts to enhance the professional development of the Teaching and Non- Teaching Staff by encouraging them to attend various training and development programmes organized inside and outside the institution.

- Staff are granted D.L to attend skill based training programmes.
- Teachers are encouraged to attend Orientation Programmes and Refreshers Courses, Seminar and Conferences.
- Newly appointed teachers are oriented in the Teachers' Council Meeting.
- Steps are taken to create avenues of research and seed money is provided as far as practicable to develop research pursuits of faculties.
- The Non- teaching staff are trained by the training programmes conducted by the Govt. at District and State levels.

Other provisions of welfare programmes for the teaching and nonteaching staff :

- Principal's Quarters
- Staff Quarters
- Financial Advance is given to newly appointed staff till the fixation is done after few months of service.
- Medical Aid Centre
- Staff Canteen
- Midnapore College Staff Co- operative Credit Society Ltd. for Housing Loan
- Maternity Leave for female staff members

- Family tour organized by Midnapore College Staff Cooperative Credit Society Ltd.
- Provision for GPF
- Festival Advance for Teaching and Non- Teaching Staff
- Emergency loans to tide over a particular crisis of illness or serious eventuality.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

7

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

For transparency, the College goes for both Internal and External Audits every year for all financial activities. The Accountant with the Bursar and other Members of the Finance Committee having the Principal at the Head remain vigilant round the year regarding all financial transactions and deals. Sample checking of Cashbook and Bank Accounts, Bill Vouchers and UCs of different Grants received from UGC, State Government and other Financing Agencies are done to verify the correctness of the Financial Transactions. A Chartered Accountant and Auditor have been engaged for this. The guidelines of the Funding Agencies are taken into account. Also the Bursar as one of the Senior Faculties and the Prominent Member of the Finance Committee does his job earnestly as part of Internal Financial Audit for Transparency.

External Audit is done generally after the financial year is over. The external auditor appointed for the said purpose verify the purchase register and the stock register and never fails to crosscheck the receipts and payments, the quotations and order papers on regular practice the Library Records and the accession register are verified.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and

**philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

The Chief source of revenue of the College is the Tuition Fee of the students, the prime stakeholder of the College. As a grant in Aid Institution, the salary grant is received from the State Government for the permanent Teaching and Non-Teaching staff. Apart from this, the College gets funds and research grants from funding agencies like RUSA, UGC (Autonomous Grant), DBT, DST etc. Financial Resource also is managed by the Admission Fees from students into 12 different Diploma and Certificate Courses. There is also provision of resource from Self-Financed Course like BCA. The endowments received from donors and the financial support from the alumni also add to the annual resource. Every year budget is prepared taking into consideration requirements of each department, office and various committees. Budget is presented before parent society and approved by same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure. E-Tenders are quoted as per guidelines of purchase rules and the lowest bidder is picked up through comparative study for providing the desired items/ objects/ instruments as per requisition of different departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/igac/">https://midnaporecollege.ac.in/igac/</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental

improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC as the think tank of the Institution has contributed significantly for Institutional Quality Assurance in the following fields:- Providing proposal to the College Authority for ensuring oxygen cylinders to different stakeholders who became victims to COVID-19 Pandemic via active support of NCC and NSS of the College. Organised a Special Lecture on the topic :- The Role of Media and Technical Communication in Business : An Overview in which the Resource Person was Dr. Pinly Isha, Department of English, Rabindra Bharati University. Urging the Teaching Faculty to create the demo classes on Practical Subjects and make modules for wide application during pandemic. Taking initiative for making a MoU with agency for e-waste management as per recommendation of Hon'ble members of the NAAC Peer Team. Urging the College Authority to introduce M.Sc. in Microbiology and MCA and Diploma Courses like Fishery, Sericulture, Agriculture and one or two Foreign Languages in collaboration with the IIT, Kharagpur. IQAC has formed a committee to prepare for submitting the proposal for the CE Status of the College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/iqac/">https://midnaporecollege.ac.in/iqac/</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC is ever vigilant on the Academic Activities of the College and is inclined on retaining the age old rich academic heritage of the College now going to complete 150 years of its meaningful existence. The IQAC has been formed as per the guidelines comprising members from different fields and stakeholders to give right direction for its proper functioning. IQAC sits with the academic audit committee in quick succession and gets feedback regarding the completion of the syllabus, student participation in seminars, publication of results of each semester in time and the evaluation. Syllabus revisions are done in due interval urging the heads and Heads and coordinators to form the syllabus committee and follow the guidelines of UGC and the State Government. The BOSs of

different department look into pros and cons of the contents of the syllabus and recommend for placing them in the succeeding meeting in the Academic Council for consideration. The CIA and ESE are conducted in time as per Academic Calendar and the Student Representatives of the Students Council are consulted with if there are grievances regarding the Anomalies in Exam Procedures or delay of results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://midnaporecollege.ac.in/iqac/">https://midnaporecollege.ac.in/iqac/</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://midnaporecollege.ac.in/nirf/">https://midnaporecollege.ac.in/nirf/</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution apart from its academic activities, associates itself with several programmes for the promotion of Gender Equity by the initiative taken by the Women's Cell and the



Equal Opportunity Cell. About 55% of the total strength of the College are Girl Students which keeps the College Authority always conscious of their needs and requirements. The Girls' Section of the Students' Council headed by three Senior Female Faculties remain vigilant throughout the year and try their utmost to address their problems and do the needful for their body and mind. Seats in the Girls' Hostel have been increased for the boarders coming from far-off places. Care is been taken for their overall hygiene. An updated lavatory has been made for them in the main campous. NSS took the initiative to organise National Webnir on "Mind, Body; Exercise and Lifestyle Management in changing Environment" in collaboration with the department of Yoga on the occassion of the International Yoga Day. The Nutrition Department had been advised by the College authority to organize a programme to make the Female Students of the College aware of the fact that proper food be ensured by them for keeping good hygiene specially during the menstrual period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://midnaporecollege.ac.in/">https://midnaporecollege.ac.in/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Midnapore College (Autonomous) situated in the heart of the town Midnapore has an eco-friendly Campus covering about 15.21 acres of land covered with a whole host of tall trees along with other ornamental plants and big beds of green grass that appear like a scenic labyrinth appeasing both the visitors and



the inmates of the College. The din and bustle of the town hardly hamper the tranquility of the premises. The pastoral and idyllic set up of the College is not only aesthetic but also refreshing and regenerating with an atmosphere which is cosy and airy. The College authority tries best to ensure a Green Campus by making it 'Litter Free', installing 'solar Lamps' and urging all concerned to follow the Principles of 'Reduce, Reuse and Recycle'.

To keep the Campus Environment congenial, several steps are taken. Waste management is being done as it is very important reduces the toxic impacts on the campus environment. Organic biodegradable waste including canteen waste and the leaves of the plants in the campus are processed by in a composting unit installed in the Campus. The food wastage of the Boys' and Girls' Hostel are also processed on regular basis in this unit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms**

A. Any 4 or all of the above

and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College being located in a rural town gives the access to students from catchment areas from neighbouring districts and states resulting in a wide variety of language and demographic diversity. Moreover the Students are coming from different socio economics backgrounds. Keeping this in view, the College authority makes attempts to create communal harmony to the true spirit ofsecularism of the country. Students hailing from farmers, labourers and house keepers never feel alien and cornered in the campus. They mix freely with the students coming from the families of physicians, brokers and business persons. On the very day of Induction Meeting just before the commencement of the classes, the spirit of secularism and feeling of fraternity, fellow feeling and solidarity is administered into the minds of the new entrants by the Principal and the prospectus provided to them also carry the do's and don'ts for the Students with more emphasis on the ethics of the Students and the making of a man out of true education.A Language Laboratory is running to cater to addressing the Language Diversity. The Software is designed to

familiarise the students for Spoken and Communicative English in which the Students are participating spontaneously and are benefitted a lot.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

This 150 year old College has learnt lots from its previous arduous academic journey that an Institution can grow with the zealous committment of all its stakeholders. The priority has always been given to maintain a democratic spirit to the tune of the very spirit of the Country for bringing overwhelming success. Participation of all concerned is always cherished. On the very first day just before the commencement of the Class in every academic session, an Inductioun Meeting is convened to address the new entrants of UG and PG in presence of the Principal, the Morning-in-Charge, Heads and Coordinators, the Head Clerk, the Librarian, the Controller and Deputy Controllers and the Local Members of Academic Council and Governing Body. The Principal cordially welcomes the freshers and make them acquainted with the course structure, exam rules and mostspecifically the rules and guidelines for the Students and their moral part. Emphasis is also given to make them ideal citizens by citing examples from the past and achievements of the accomplished Alumni. The great sacrifice of the Student Martyrs during the freedom struggle is repeatedly referred to and they are reminded how the College was then the breeding ground of Freedom Fighters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers,**

**E. None of the above**

**administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate in the minds of the Students a feeling of togetherness and the spirit of one sentiment as citizens of one country and to foster in them the spirit of nationalism, patriotism, secularism and humanism, a good number of National events are organised every academic session along with some International Commemorative days that include the following: Gandhi Jayanti, Vivekananda Birthday, Birthday of Netaji, Republic Day, Dr. Ambedkar Jayanti, Eid-Ul-Fitr, Rabindra Jayanti, Independence Day, World Wemen's Day, World Environment Day, Teacher's Day, Unity Day, Yoga Day. The Principal and the Faculties act as resource persons for the major events with their skill and knowledge and deliver lectures.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

<https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf</a>
Any other relevant information	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/Best-Practices.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Since its inception in 1873 to 2022, Midnapore College has undertaken an arduous academic journey of 150 years through ebbs and flows of time- the voyage is valorous, admirable and is stunning for it keeps all awestruck and thrilled. After dark tunnel gleams a shaft of light as the College has risen to the occasion and has met the national needs of Higher Education for all these years. Once a Private School in 1834 and then a Zilla School in 1840, this Institution never looked back. It learnt to keep pace with the passage of time and gained momentum by becoming a Degree College in 1873 under Calcutta University. The Status of Government Sponsored College was achieved in 1956. It got UGC recognition in 1957 and its affiliation changed from Calcutta University to Vidyasagar University in 1985. The Institution at present is an icon to itself and is a dream College many Academic aspirants. A host of sagacious

teachers, proficient both in teaching and research, diligent and knowledge ebullient students, committed and dedicated non-teaching staff, immaculate infrastructure, uniquely furnished Central Library and Laboratory, several academic opportunities, coupled with adequate support services have proved positive in winning such overwhelming success.

File Description	Documents
Appropriate link in the institutional website	<a href="https://midnaporecollege.ac.in/wp-content/uploads/2023/07/7.3.1-Highlight-the-performance-of-the-institution-in-an-area-distinct.pdf">https://midnaporecollege.ac.in/wp-content/uploads/2023/07/7.3.1-Highlight-the-performance-of-the-institution-in-an-area-distinct.pdf</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Proposal to convert this Autonomous Institution to a Deemed to be University. Infrastructure in the newly possessed Second Campus. Introduction of BBA and MBA. A Parallel Institution at the Boarder between West Bengal and Odisha. Proposal for attaining CE Status. Introduction of College Students' Concert. Extension of Research Activities in History in the house donated by an Alumnus. Upgradation of the existing Museum. Preservation of rare books. Providing Coaching for Civil Service and other National Level Competitive Examinations. Encourage Project Work on the local issues. Making MoUs and ensure opportunity for more employability of students of this Institution. To raise a corpus fund and convince wellwishers to contribute endowment sum for morescholarships to students.